

# St. Andrew's Episcopal School

## Cottage Early Childhood Teacher (Infant - Two-Year-Olds)

**Date Posted:** February 2026

**Job Type:** Full-Time

**Salary Range:** \$35,000–\$42,000 per year

### About St. Andrew's Cottage

St. Andrew's Cottage is a small, nurturing early childhood program located in Uptown New Orleans and part of St. Andrew's Episcopal School. Rooted in Episcopal values, our program emphasizes respect, kindness, citizenship, and strong partnerships with families. We believe young children learn best through warm relationships, purposeful play, and developmentally appropriate experiences.

### Position Overview

St. Andrew's Cottage is seeking **Full-Time Lead and Associate Teachers** for our infant, one-year-old, or two-year-old classrooms for the **2025–2026 school year**. The ideal candidate is a warm, responsive educator who understands early childhood development and values collaboration, family engagement, and faith-based education.

### Essential Qualities of a St. Andrew's Cottage Teacher

Successful candidates will demonstrate the following qualities:

- **Warm, Nurturing, and Patient:** Provides a calm, caring, and responsive presence and shows genuine affection for young children.
- **Strong Knowledge of Early Childhood Development:** Understands developmental milestones in language, motor, cognitive, and social-emotional growth for infants and toddlers.
- **Responsive and Attuned Caregiving:** Observes and responds sensitively to children's cues, supporting attachment, trust, and emotional security.

- **Excellent Communication Skills:** Communicates clearly and compassionately with children, families, and colleagues; provides consistent updates on routines, behaviors, and development.
- **Team-Oriented:** Works collaboratively with co-teachers, assistants, and administrators to foster a joyful and cohesive classroom environment.
- **Flexible and Adaptable:** Adjusts plans to meet the changing needs, moods, and developmental stages of young children.
- **Commitment to Health and Safety:** Adheres to all health, hygiene, and safety protocols, including diapering, handwashing, and sanitizing.
- **Play-Based Learning Advocate:** Values learning through exploration, sensory experiences, and purposeful play.
- **Dependable and Punctual:** Understands the importance of consistency and routine for young children.
- **Culturally Responsive and Inclusive:** Respects and embraces diverse family structures, languages, traditions, and backgrounds.

### **Curriculum and Family Partnership**

A core element of the St. Andrew's curriculum is teaching citizenship, empathy, and respect for others. Strong communication and cooperation with parents and caregivers are essential to the success of our program. Teachers are expected to build meaningful, trusting, and productive relationships with students' families.

### **Teacher Responsibilities**

- Plan and implement developmentally and culturally appropriate curriculum and daily activities.
- Provide consistent, nurturing caregiving routines tailored to individual children.
- Observe, document, and assist in conducting developmental assessments.
- Maintain individual child portfolios and daily records.
- Facilitate learning through planned activities, small-group experiences, and individual interactions.
- Maintain a clean, safe, organized, and engaging classroom environment.

- Assist with preparation of nutritious snacks.
- Collaborate with colleagues to support classroom management and curriculum goals.
- Attend staff meetings, in-service trainings, and professional workshops.
- Participate in ongoing professional growth opportunities.
- Perform other related duties as assigned.

## **Education and Certification Requirements**

### **Minimum Requirements (per Louisiana Child Care Licensing):**

- High school diploma or equivalent
- At least 18 years of age
- Child Development Associate (CDA) credential
- Completion of required Orientation and Pre-Service Training through the Louisiana Department of Education (LDOE)

### **Preferred Qualifications:**

- Associate's or Bachelor's degree in Early Childhood Education, Child Development, or a related field
- Louisiana Early Childhood Ancillary Certificate
- At least two years of teaching experience
- Familiarity with independent schools and/or small school settings
- Appreciation for tradition balanced with openness to new ideas
- Respect for and interest in faith-based Episcopal education

### **Commitment to Diversity**

St. Andrew's Episcopal School seeks a diverse faculty and staff and encourages candidates from a wide range of geographic, racial, socioeconomic, religious, and life-experience backgrounds to apply.

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## **How to Apply**

Interested candidates should submit a resume and cover letter outlining their experience and interest in early childhood education at St. Andrew's Episcopal School.

Please submit to **[jobs@standrewsepiscopalschool.org](mailto:jobs@standrewsepiscopalschool.org)**