

St. Andrew's Episcopal School
Lower School Distance Learning Plan

The goal of the St. Andrew's distance learning plan is to provide students with the academic, social-emotional, physical, and enriched experiences they would receive if they attended school in person. Students will be more successful with a distance learning format if teachers, students, and parents work together. Please know that our faculty and staff are here for you to ensure the best for your child during this time.

Teachers will Provide the following:

Daily Lesson Plans:

SAES Lower School teachers will provide daily lesson plans that include clear learning objectives, instructional videos, and resources for students and parents. The daily lesson plan will be emailed to the parents and posted on the classroom website before **8:30 AM**.

Daily Morning Meeting Time:

Teachers will meet virtually with all students to start each day at 8:30 AM. This time will be spent taking attendance, building community, and helping the students understand their schedule for the day.

Live Virtual Instruction:

Teachers will schedule additional whole and small group instruction with each student throughout the day and provide individual student support throughout the week. The times will be the same for each day of virtual instruction and will be clearly communicated to the parents at the start of distance learning. The small group discussions provide valuable facetime, give students space for Q&A (more individualized instruction), and allow for more collaboration and connection with classmates.

Additional Video Instruction:

Teachers will provide daily recorded video instruction for language arts and math. Social studies and science lessons may not include daily lessons but will be project based and have instruction provided as needed. Teachers will provide a high level of detail for all learning experiences.

Enrichment Classes:

Enrichment teachers will provide enrichment activities and some Zoom classes during the student's regularly scheduled class time. Class teachers will include the times and any necessary links in their daily schedule.

Assessment:

Teachers will use formative and summative assessments to monitor your child's progress and provide feedback.

Office Hours:

Teachers will provide daily office hours to conference with parents and students as needed. This is the time to answer questions, provide feedback, and offer support.

For student success:

- Participate in live whole group, small group, and individual virtual sessions.
- Complete assignments for all classes in a timely manner.
- Log in daily for your class Morning Meeting.
- Communicate your needs with your parents and teachers.
- Follow St. Andrew's Core Values.

For Parent Success:

- Troubleshoot technology in advance.
- Let the classroom teacher know if you will need to check out a computer for your child.
- Create an optimal learning environment for your child.
- Establish routines and expectations for learning at home.
- Begin/End each day with a check-in with your child.
- Encourage exercise.
- Encourage responsible use of technology.
- Contact teachers with concerns by email or by connecting virtually during their regularly scheduled office hours.