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March 13, 2020

Dear St. Andrew's Families,

In lieu of the governor's recent announcement, St. Andrew's will be closed for thirty days through **Monday, April 13**. This afternoon, students will bring home necessary materials including textbooks, workbooks, journals, etc.

School will be closed starting **Monday, March 16**. Teachers, students, and families will use Monday and Tuesday to get settled, prepared, and adjusted to conducting school remotely. Starting on **Wednesday, March 18, every student and family will receive an email** from your child's homeroom teacher explaining daily lessons, activities, and procedures moving forward. Starting on **Thursday, March 19** teachers will post daily lessons and activities on their classroom websites no later than 9 AM. Students are expected to complete these tasks and stay in communication with their teachers daily. In addition, teachers will have virtual office hours when they will be in real-time contact to address any learning needs or questions.

Several of our faculty members and I will be on campus daily to assist you with any needs. As always, we will continue to be in communication as new developments arise.

We are praying for health, peace, and unity during this time period.

Respectfully yours,

Kathryn Fitzpatrick
Head of School