



May 11, 2020

Good afternoon parents,

We hope this message finds you and your family well. And, we hope moms in the St. Andrew's community had a very Happy Mother's Day and were able to enjoy the outstanding weather yesterday.

We are committed to reopening the school in the Fall, conditions permitting. Our small school is a blessing in so many ways and it will play a huge part in our reopening. If continued social distancing or limited class size becomes necessary we will be able to implement our plan seamlessly. We are therefore taking every step we can to return to normalcy as much as possible while simultaneously protecting students, faculty, and staff. Our administrative team is working, and will continue to work all summer on developing measures to ensure safety as we aim to reopen our school. As we begin to plan for the 2020-2021 school year, I would like to share some ideas regarding the potential return to school on August 12th, 2020. Please find the list below of some of the measures we are currently considering, which could of course change depending on circumstances.

First of all, the School is considering segmenting the classes into smaller subgroups that will stay in their respective buildings during the school day. The advantage of this is that it will greatly reduce the total number of students and adults each child comes in contact with every day. The alignment being considered is as follows:

- PK and K stay in De la Vega Hall and their own play yard (along with the Tadpoles)
- 1st and 2nd grade stay in second floor Kimball Hall and are by themselves for recess and PE
- 3rd and 4th grade stay in second floor Parish Hall and are by themselves for recess and PE
- 5th through 8th stay in Grace Hall and either go to recess and PE by themselves or possibly go across the street to the Chalstrom House backyard if that is required to stay isolated

In support of this separation the School would also:

- Group gatherings will not take place in the first floor of Parish Hall, Grace Hall, or inside the church
- Morning Exercise is cancelled temporarily
- Do not serve lunch in Parish Hall; instead serve meals in classrooms
- Locations for arrival and drop-off will be changed in order to keep the subgroup separate
- Ensure that classes include the same group of children each day, and the same teachers remain with the same group each day
- Stagger arrival and drop-off times to limit direct contact with parents as much as possible

Additionally, the School will enact health and safety procedures and policies to include:

- Train all faculty and staff in the above safety actions.
- We will follow the recommended guidelines set forth by the CDC, State, and City according to the current recovery phase at that time.
- Teach and reinforce washing hands
- Teach and reinforce use of cloth face coverings
- Have adequate supplies to support healthy hygiene behaviors, including soap, hand sanitizer, and tissues

- Post signs on how to stop the spread of COVID-19
- Clean, sanitize, and disinfect frequently touched surfaces
- Avoid use of items such as soft or plush toys that are not easily cleaned, sanitized, or disinfected.
- Ensure safe and correct application of disinfectants and keep products away from children
- Take steps to ensure that all water systems and features are safe after a prolonged shutdown to minimize the risk of Legionnaires' disease and or other diseases associated with water.
- Restrict mixing between groups
- Cancel all field trips
- Restrict non essential visitors
- Space out seating to 6 feet apart if possible
- Identify an area to separate anyone who exhibits COVID-like symptoms
- Notify local health officials of any possible case of COVID-19 while maintaining confidentiality with the ADA Act.
- Quarantine procedures following a positive case to be determined by city and state officials

Additional teacher training

- Teacher training and additional teacher resources for distance learning should that become necessary again.

We miss your children and our entire faculty and staff cannot wait for them to return to school. We will provide consistent communication about August 2020 in the weeks ahead. Please reach out to us should you have any questions or concerns.

Kind regards,

Kathryn Fitzpatrick
Head of School