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**Website** [www.standrewsepiscopalschool.org](http://www.standrewsepiscopalschool.org)  
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January 27, 2015

Dear St. Andrew's Cottage Families and Prospective Families,

By now we hope that you have read our January 21 letter announcing exciting changes coming to St. Andrew's—the integration of the St. Andrew's Cottage into St. Andrew's Episcopal School and the expansion of the Cottage to serve approximately 14 three-year-old students in de la Vega Hall and an additional 12-14 one- and two-year-old students in Kimball Hall, effective this August.

We are deeply excited about this change and hope that you are as well.

We know that there are many questions regarding these changes, and we want to begin to answer those questions as thoroughly as possible at this time.

**Question:** When will the “new” Cottage take effect?

**Answer:** St. Andrew's is operating under a Transition Plan from now through the summer. We expect to conduct significant renovations in de la Vega Hall in June and July, as well as some minor improvements in Kimball Hall over the summer. By mid-August 2015, we anticipate that the transition will be complete, the additional students will be enrolled, and children age three will be in de la Vega Hall with our Pre-Kindergarten and Kindergarten students, and children age 18 months-36 months will be in Kimball Hall. At that time, we will also have a new Director of Early Childhood Programming at St. Andrew's in place to oversee our new operation.

**Question:** Will the “new” Cottage have the same hours and months of operation as the current Cottage?

**Answer:** Yes. The new Cottage will continue to serve children and families 12 months of the year, from 7:30 a.m. to 6:00 p.m. We will also continue to offer a 5-Day or 3-Day option to our families. Our commitment to provide high-quality early childhood education to working families in New Orleans will not change.

In the past, some families have temporarily withdrawn from the Cottage during summer months and then re-enrolled in August or September. This practice may continue for the summer of 2015, and we will decide next school year whether or not this practice is feasible for summer 2016 and beyond.



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**Question:** Will there be a tuition increase from current rates?

**Answer:** Yes. We are anticipating a tuition increase in the range of 10%-15% effective August 2015. This increase is to help offset new additional costs of the Cottage, primarily improved compensation for our faculty and administrative leadership.

In addition, the School will be conducting a fundraising campaign this spring to support the significant renovations and improvements to the teaching and learning environment of both de la Vega Hall and Kimball Hall. We encourage all Cottage families to make a financial contribution to these projects. If you are interested in supporting our investment in early childhood education at St. Andrew's, please contact Head of School Mason Lecky at 861-3743 or Director of Development Jennifer Mackey at 866-6552.

**Question:** How do I ensure my child's position in the new Cottage for August 2015?

**Answer:** Very soon we will be sending out re-enrollment instructions for 2015-2016. If your child is currently enrolled in the Cottage and is not "graduating" this spring or summer, there will be a spot for your child in August. You will need to fill out a registration form by mid February to indicate your interest in continuing at the Cottage.

If you are currently on the Cottage Waiting List, or if you are a new family and would like to be added to our Waiting List, we will also ask you to fill out a registration form. The earlier you submit your registration form, the stronger your chances of securing enrollment for August.

We hope this information will help address any questions you may have at this time. We know there will be more questions in the weeks and months to come. You are encouraged to contact Lisa Witter, Director of Admissions and Financial Aid at 866-6553 or [lwitter@standrewsepiscopalschool.org](mailto:lwitter@standrewsepiscopalschool.org) or Kathy Smith, Cottage Director, at 865-1347 or [saeyoungest@gmail.com](mailto:saeyoungest@gmail.com).

Thank you for your support of St. Andrew's Episcopal School.

Yours,

Mason Lecky  
Head of School

Lisa Witter  
Director of Admissions  
and Financial Aid

Kathy Smith  
Cottage Director